



## Technology Advice for the Graduate

### Prior to Graduation:

- Student e-mail access will cease 60 days after graduation
  - Provide a permanent postal and e-mail address on your resumes
  - Alert all e-mail contacts that your e-mail address is changing
  - Forwarding features are not available on the student e-mail system; make sure you retrieve all important e-mail

### After Graduation:

- To temporarily reinstate e-mail access for an on-going job search following the 60 day grace period, contact the IT Help Desk
- While your SE Key will no longer provide access to e-mail, Open Computer Labs, or Kent Library online databases, you will always have access to the My Southeast Portal and Self-Service system
  - Use the Portal to update personal info, view unofficial transcripts, review Southeast news and announcements, and review Southeast billings
- Once your on-campus housing contract has ended, you are required by license agreement to uninstall the antivirus (*McAfee*) software provided by the University

### Email Recommendations:



Technology information will always be accessible from the IT Help Desk at <http://www6.semo.edu/infotech/help>